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FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA
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04 NOV 2026

ቀን/DATE: _____

ቁጥር/REF NO: 8/292/908/26

The Immigration and Citizenship Service
Addis Ababa, Ethiopia

Subject: Request for Visa Facilitation for AC4 Networks Training Participants

Dear Sir/Madam,

UbuntuNet Alliance, the regional research and education networking organization for Eastern and Southern Africa, in collaboration with the Ministry of Education of the Federal Democratic Republic of Ethiopia, is organizing the AC4 Networks Training from November 16 to 20, 2026, in Addis Ababa, Ethiopia.

The following participants will attend the training and require visas to enter Ethiopia. We kindly request your assistance in facilitating the issuance of the necessary visas to enable their participation in the training and the required travel arrangements.

1. Bofelo McFadden
2. Kato Mosimanegape

The participants are expected to arrive in Addis Ababa on November 15, 2026, and depart on November 21, 2026.

If you require any additional information, please do not hesitate to contact us at lensa.abera@ethernet.edu.et or +251 923274173.

Sincerely,

Solomon Abrha (PhD)
State Minister

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Federal Democratic Republic Ethiopia Ministry of Education